

**360 Youth Theatre**  
**Arts Development Team**  
**01895 465572**

Membership Application Pack

Dear Young People, Parents and Guardians,

*360 Youth Theatre incorporating weekly Drama & Video Workshops and organised by the Arts Development Team which is part of London Borough of Hillingdon's Education Children's Services & Connexions*

To ensure the safety and well being of young people in our care, we manage a membership system in each of our young people's projects. **Young people will only be able to attend if they have formally registered with the Young People's Centre through the submission of a completed membership application form.**

To apply for membership of 360 Youth Theatre, please read the information in this pack, complete the attached application form in full and return it to us. Parents and guardians are asked to note that staff may take a digital photograph of all new members for our records. All personal information will be securely stored and will be used only to ensure the health and safety of youth centre members and staff under our care. Please note that a member of staff will contact the indicated parent or guardian to acknowledge receipt of the application form.

360 Youth Theatre members pay a membership charge of £20 per term or £50 per Year. Young people who are not members will be allowed to attend as guests for a maximum of three weeks, but will be required to inform staff of their parent or guardian's contact details and may have a digital photograph taken for our records. Young people who refuse to give this information to staff will not be allowed to enter the premises, and will not be considered to be under the care of the Arts Development Team.

Parents and Guardians are asked to note that youth club members who leave the centre premises during the opening times will be required to sign-out and will be considered to have discharged themselves from the supervision of youth centre staff. Through signing the membership application form, parents and guardians agree to ensure that their son/daughter understands the rules of the Arts Development Team. and accept that ADT staff have the right to suspend membership on the grounds of anti-social behaviour.

On behalf of our team of youth workers, I thank you for your assistance.

### **Our Promise to Young People:**

The Arts Development Team promises to provide a range of high quality informal educational Arts activities for young people aged between 13 and 19 years old that support their development through adolescent to adulthood. We offer opportunities for personal and social development, informal learning, recreation and fun through a range of programmes, projects and activities developed in partnership with young people.

### **The Arts Development Team Promises to offer Young People:**

- A well-equipped centre where young people can meet with their friends in a safe and friendly environment
- An enthusiastic team of supportive, skilled, suitably trained and respectful staff
- Opportunities to have a say about the programmes we offer, the projects we develop, the staff we recruit, the equipment we buy, and the future direction of services for young people
- The best quality range of equipment and resources that we can provide
- A wide range of activities, events, projects and programmes that are fun, responsive to young people's interests and concerns, and which offer you opportunities to develop new skills, abilities and confidence
- Confidential information, advice and support about issues of interest and concern to young people

**In return, all we ask is that young people:**

## **...RESPECT...**

- **The staff team** – we're here to support you...
- **The premises** – it's your centre, so look after it...
- **The equipment** – damaged goods aren't fun to use...
- **Other young people** – treat others just like you would like to be treated...
  - **Our neighbours** – we need to keep their support and goodwill...

**This means:**

- **Bullying and Threatening Behaviour:**

We don't accept bullying or threatening behaviour here because they stop the Centre being a safe place for all.

- **Vandalism and Criminal Damage:**

We don't accept vandalism or damage to the Centre because they stop the Centre offering a good service to all.

- **Subscriptions:**

We ask all members to pay membership fees promptly at the beginning of each term or annually in September so that we can purchase new equipment and subsidise programmed activities and events.

- **Violence and Aggressive Behaviour:**

We don't accept violence or aggressive behaviour here because they stop the Centre being a safe place for all.

- **Alcohol and Illegal Drugs:**

We don't allow alcohol or illegal drugs onto the premises because they stop the Centre being a safe place for all.

- **Theft of Equipment and Property:**

We don't accept theft here because it stops the Centre being a safe place for all.

- **Prejudice and Discrimination:**

We don't accept racism, sexism, homophobia etc here because everyone has an equal right to respect at the Centre.

- **Anti Social Behaviour:**

Please don't cause disturbance to our neighbours when you travel to and from the Centre. We need their support and goodwill.

- **Smoking Cigarettes:** Please don't smoke cigarettes inside the building because it stops the Centre being a healthy place for all.

<b>London Borough of Hillingdon Youth Service</b> <b>360 Youth Theatre</b> <b>Arts Development Team</b> <b>01895 465572</b>	
<b>Membership Application Form</b>	

**1. Personal Information:**

First Name:	.....	Last name:	.....	<b>PHOTOGRAPH (Optional)</b>	
Home Address:	..... .....				
Postcode:	.....				
Date of Birth:	...../...../19.....	School Year Attended:	.....		
Home Telephone:	.....				
Mobile Telephone:	.....				
Email Address:	.....				
School/College Attended:	.....				
Are you a member at other Hillingdon Youth Service projects?	Yes <input type="checkbox"/> Please state:.....			No <input type="checkbox"/>	
How did you hear about the Centre/Project?	Poster <input type="checkbox"/>	Leaflet <input type="checkbox"/>	Website <input type="checkbox"/>	Friends <input type="checkbox"/>	School <input type="checkbox"/>
How do you travel to the Centre/Project?	Walk <input type="checkbox"/>	Bus <input type="checkbox"/>	Cycle <input type="checkbox"/>	Train <input type="checkbox"/>	Car <input type="checkbox"/>
How long does it take you to travel to the Centre/Project from your home?					.....Mins

**2. Emergency Contact Information:**

First Name of Next-of-Kin:	.....	Last Name of Next-of-Kin:	.....
Relationship to Young Person:	.....	Evening Telephone:	.....
Daytime Telephone:	.....	Mobile Telephone:	.....
Address: (If different from above)	..... .....		
Postcode:	.....		

**3. Medical Information:**

Details of any known medical conditions or Allergies:	.....
Details of any known medication being taken:	.....
Details of any dietary requirements:	.....

**4. Employment/Education/Training Status:**

Secondary School <input type="checkbox"/>	Primary School <input type="checkbox"/>	College Full-time <input type="checkbox"/>	College Part-time <input type="checkbox"/>
University Full-time <input type="checkbox"/>	University Part-time <input type="checkbox"/>	Training Scheme/New Deal <input type="checkbox"/>	Employed Full-time <input type="checkbox"/>
Employed Part-time <input type="checkbox"/>	Modern Apprenticeship <input type="checkbox"/>	Unemployed (claiming benefit) <input type="checkbox"/>	Unemployed (not claiming benefit) <input type="checkbox"/>
Carer	Employed Voluntary	Homemaker	Do not want to state

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other Status (Please state):</b>	.....		
<b>5. Monitoring of Gender, Ability and Cultural Background:</b>			
<b>What is your Gender:</b> (Please tick)	<b>Male</b> <input type="checkbox"/>		<b>Female</b> <input type="checkbox"/>
<b>Do you have a physical disability?</b> (Please tick)	<b>Yes</b> <input type="checkbox"/>	<b>No</b> <input type="checkbox"/>	<b>I do not want to state</b> <input type="checkbox"/>
<b>Do you have a learning difficulty?</b> (Please tick)	<b>Yes</b> <input type="checkbox"/>	<b>No</b> <input type="checkbox"/>	<b>I do not want to state</b> <input type="checkbox"/>
<b>What is your Ethnic Background:</b> (Please tick)	<i>Asian/Asian British</i> <b>Bangladeshi</b> <input type="checkbox"/>	<i>Asian/Asian British</i> <b>Indian</b> <input type="checkbox"/>	<i>Asian/Asian British</i> <b>Pakistani</b> <input type="checkbox"/>
<i>Asian/Asian British</i> <b>Other Background</b> <input type="checkbox"/>	<i>Black/Black British</i> <b>African</b> <input type="checkbox"/>	<i>Black/Black British</i> <b>Caribbean</b> <input type="checkbox"/>	<i>Black/Black British</i> <b>Other Background</b> <input type="checkbox"/>
<b>Chinese</b> <input type="checkbox"/>	<i>Chinese</i> <b>Other ethnic background</b> <input type="checkbox"/>	<i>Mixed</i> <b>White &amp; Black Caribbean</b> <input type="checkbox"/>	<i>Mixed</i> <b>White &amp; Black African</b> <input type="checkbox"/>
<i>Mixed</i> <b>White &amp; Asian</b> <input type="checkbox"/>	<i>Mixed</i> <b>Other Background</b> <input type="checkbox"/>	<b>White</b> <b>White British</b> <input type="checkbox"/>	<b>White</b> <b>White Irish</b> <input type="checkbox"/>
<b>White</b> <b>Other Background</b> <input type="checkbox"/>	<b>I do not want to state my Ethnic Background</b> <input type="checkbox"/>		
<b>6. Young Person's Statement:</b>			
<i>I, the named young person, request membership at (360 Youth Theatre). I have read, understood and agree to abide by the project's rules as stated, and accept that I may have my membership suspended if I break the stated rules of membership.</i>			
<b>Name:</b> .....	<b>Signed:</b> .....	<b>Date:</b> .....	
<i>Hillingdon Youth Service may send details of future events and services of interest to young people in the borough. Please tick this box if you do <u>NOT</u> wish to receive any such information from Hillingdon Youth Service.</i>			<b>I do NOT wish to receive such information from the Youth Service.</b> <input type="checkbox"/>
<b>7. Parent or Guardian's Statement:</b>			
<i>I, the parent/guardian of the named young person, approve my son/daughter's, young person in my care, request for membership at 360 Youth theatre I confirm my son/daughter, young person in my care is in school year 8 or above. I give consent to the staff team taking photographs of that may be publicly presented, and agree that project manager may suspend my son/daughter/young person in my care's membership if they are found to have broken the rules of membership.</i>			
<b>Name:</b> .....	<b>Signed:</b> .....	<b>Date:</b> .....	

The London Borough of Hillingdon supports the objectives of the Data Protection Act 1998 and the Freedom of Information Act, and is registered as a data controller to process data on computer and paper. Any information provided will be treated with the strictest confidence and will only be used by the London Borough of Hillingdon.